



NH Retirement System
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NOTICE TO EMPLOYERS:

ENROLLMENT DATES FOR FULL-TIME TEACHERS AND 10-MONTH SCHOOL EMPLOYEES

The first day of the first pay period for which an employer initially reports wages and contributions for a new member who occupies an NHRS eligible position must be used as the enrollment date if either of the following situations occurs:

1. The employer pays its Teacher or 10-month school Employee member for conducting school-related preparatory work, or
2. The employer pre-pays its Teacher or 10-month school Employee member prior to the contracted commencement of the academic school year.

This process is intended to address enrollment date issues related to the reporting of wages and contributions paid prior to the start of the contracted school year for a new hire when the contract date is utilized as the member's date of enrollment.

Please contact an NHRS Employer Services representative at (603) 410-3673 with questions or concerns.