

NOTE: These minutes from the August 18, 2020 Benefits Committee meeting were approved at the Committee's November 3, 2020 meeting.

**Benefits Committee
Board of Trustees
August 18, 2020**

Public Minutes

**New Hampshire Retirement System
54 Regional Drive
Concord, NH 03301**

The NHRS office was closed to the public as a result of COVID-19 and the meeting was held via video conferencing. Pursuant to RSA 91-a, all votes were by roll call.

Committee Members: Trustees George Walker, Melvin Friese, Chris Coates, and Don Roy. *Absent:* Bill Hart.

Staff present: George Lagos, *Executive Director*; Tim Crutchfield, *Chief Legal Counsel*; Mark Cavanaugh, Esq., *Associate Counsel & Compliance Officer*; Nancy Miller, *Director of Member Services*; and Margaret Astles, *Executive Assistant*.

Having established a quorum, Chair Walker called the Benefits Committee meeting to order at 2:02 pm. Next, he called for a motion to accept the public minutes of the June 30, 2020 Benefits Committee meeting. On a motion by Trustee Coates, seconded by Trustee Roy, the Committee voted unanimously to approve the minutes.

Chair Walker introduced discussion regarding the Charter review. Mr. Crutchfield reported that the annual review is required under the Charter. He explained that there were revisions last year in light of an internal audit to bring the Charter into compliance with the Recoupment Policy. Staff has completed the annual review and there are no recommendations from staff at this time. The Committee felt that no changes are required at this time.

Mr. Crutchfield then addressed the annual review of the Independent Medical Examiners (IMEs) per the IME Review Policy. He noted that we have had the current roster of IMEs for a number of years and part of the review is to confirm that they have had no disciplinary findings over the past year, which

Mr. Crutchfield confirmed. He noted that the IMEs' Curriculum Vitae will be included in the September Board materials. Director of Member Services Miller added that staff consistently asks the administrative offices of the IMEs if they have added any new IMEs to their practices in an attempt to increase the number available to assist NHRS in disability reviews.

With no further business to be discussed in public session, on a motion by Trustee Roy, seconded by Trustee Friese, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Margaret M. Astles, Executive Assistant