

NOTE: These minutes from the February 6, 2024, Benefits Committee meeting were approved at the March 5, 2024 Committee meeting.

**Benefits Committee
Board of Trustees
February 6, 2024**

Public Minutes

**New Hampshire Retirement System
54 Regional Drive
Concord, NH 03301**

As Committee members were participating electronically pursuant to RSA 100-A:14-a, all votes were by roll call pursuant to RSA 91-a.

Committee Members participating: Chair Germano Martins, Jon Frederick, Andrew Martineau, and Don Roy.

Staff present: Jan Goodwin, *Executive Director*; Tim Crutchfield, *Deputy Director and Chief Legal Counsel*; Nancy Miller, *Director of Member Services*; Mark F. Cavanaugh, *Associate Counsel and Compliance Officer*; and Diana Crichton, *Hearings Examiner*.

Having established a quorum, Trustee Martins called the Benefits Committee meeting to order at 3:00 p.m. Next, he called for a motion to accept the public minutes of the January 10, 2024, Committee meeting. On a motion by Trustee Frederick, seconded by Trustee Roy, the Committee voted unanimously to approve the minutes as presented.

The Committee then reviewed the six disability applications on the Consent Agenda. On a motion by Trustee Roy, seconded by Trustee Frederick, the Committee voted unanimously to approve the Agenda as presented.

Next, Atty. Crutchfield provided an update on the draft RFP for IME services, stating that before the RFP is brought to the Committee, an internal group will discuss the possible impact on certain staff duties if the decision is made to contract with a company that will conduct a significant portion of the disability case management process.

With no further business to discuss, on a motion by Trustee Roy, seconded by Trustee Frederick, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Tim Crutchfield