

NOTE: These minutes from the January 10, 2024, Benefits Committee meeting were approved at the February 6, 2024, Committee meeting.

**Benefits Committee
Board of Trustees
January 10, 2024**

Public Minutes

**New Hampshire Retirement System
54 Regional Drive
Concord, NH 03301**

As Committee members were participating electronically pursuant to RSA 100-A:14-a, all votes were by roll call pursuant to RSA 91-a.

Committee Members participating: Chair Germano Martins, Jon Frederick, Jason Henry, Andrew Martineau, and Don Roy.

Staff present: Jan Goodwin, *Executive Director*; Tim Crutchfield, *Deputy Director and Chief Legal Counsel*; Mark F. Cavanaugh, *Associate Counsel and Compliance Officer*; and Diana Crichton, *Hearings Examiner*.

Having established a quorum, Trustee Martins called the Benefits Committee meeting to order at 3:30 p.m. Next, he called for a motion to accept the public minutes of the September 27, 2023 Committee meeting. On a motion by Trustee Martineau seconded by Trustee Roy, the Committee voted to approve the minutes as presented, with Trustee Frederick abstaining.

The Committee then reviewed the six disability applications on the Consent Agenda. On a motion by Trustee Martineau, seconded by Trustee Roy, the Committee voted unanimously to approve the Agenda as presented.

Next, staff introduced suggested revisions to the IME Review Policy with a focus on the expected impact of issuing an RFP later this year for IME services to engage with one or more companies that perform IMEs as opposed to contracting with individual physicians. Staff is anticipating bringing a draft RFP to the Committee at its February meeting.

Following the IME discussion, the Committee considered establishing a 2024 meeting schedule to meet on the first Tuesday of every month. On a motion by Trustee Roy, seconded by Trustee Frederick, the Committee voted unanimously to adopt the 2024 meeting schedule as presented.

With no further business to discuss, on a motion by Trustee Frederick, seconded by Trustee Roy, the Committee voted unanimously to adjourn the meeting.

Respectfully submitted,

Tim Crutchfield