4.7 – Board Self-Evaluation Policy
Date Adopted: Tabled at the July 2008 meeting
Amended & Restated: February 10, 2026
Revised: August 4, 2026

At least every three years, the Board will conduct a Self-Evaluation consisting of two parts, referred to as Part A (Trustee self-assessment) and Part B (overall Board self-evaluation). The criteria used in Part A and Part B will address current governance practices and what the Board wants to achieve.

Governance issues to be discussed will include:

- Usefulness of Board education
- Preparedness for meetings
- Effectiveness of committees
- Timeliness and thoroughness of decision-making
- Approaches to policy development
- Involvement with strategic planning
- Board/Executive Director relations
- Delegations and oversight

The Board Chair is responsible for overseeing the implementation of this policy, determining whether to initiate a Board Self-Evaluation, approving the criteria, and making recommendations to the Board about issues arising out of the evaluation process.

The purpose of the Self-Evaluation is to provide Trustees with a framework for reviewing the performance of the Board in a confidential manner. All Trustees are encouraged to participate.

Copies of the blank Board Self-Evaluation Form will be distributed to each Trustee prior to the annual Board meeting in October. Trustees shall complete the Evaluation Form and return it to the Board Chair or a designated third party at least one week before the annual Board meeting.

The Board Chair will prepare and present the summary report to the full Board at the annual Board meeting and will facilitate discussion of the report by the Board.

Nothing in this policy shall be construed as limiting the ability of the Board Chair to initiate a Self-Evaluation exercise at any point in time upon whatever schedule he or she may deem appropriate.