

# Contract Pay Period Frequency for Teacher Members

Contract Pay Period Frequency	Expected Payments	Balloon /Lump Sum Payment Expected	How installments are determined	Example of what the system would expect to see reported for wages to pay total Contract Salary
<b>21</b>	21	No	Annual Salary/Contract Salary divided by 21 equal payments	$\$42,000.00 / 21 = \$2,000.00$ \$2,000.00 for Base Pay for 21 payments
<b>21+5</b>	21	Yes	Annual Salary/Contract Salary divided by 26, <b>paid in 21 installments</b> (20 regular payments with the 21 <sup>st</sup> payment being a balloon/lump sum payment covering the remaining balance, which is equal to 6 regular payments)	$\$42,000.00 / 26 = \$1,615.38$ \$1,615.38 for Base Pay for 20 payments \$9,692.40 for Base Pay for final payment of contract
<b>22</b>	22	No	Annual Salary/Contract Salary divided by 22 equal payments	$\$42,000.00 / 22 = \$1,909.09$ \$1,909.09 for Base Pay for 22 payments
<b>22+4</b>	22	Yes	Annual Salary/Contract Salary divided by 26, however it is <b>paid in 22 payments</b> (21 regular payments with the 22 <sup>nd</sup> payment being a balloon/lump sum payment covering the remaining balance, which is equal to 5 regular payments)	$\$42,000.00 / 26 = \$1,615.38$ \$1,615.38 for Base Pay for 21 payments \$8,077.02 for Base Pay for final payment of contract
<b>24</b>	24	No	Annual Salary/Contract Salary divided by 24 equal payments	$\$42,000.00 / 24 = \$1,750.00$ \$1,750.00 for Base Pay for 24 payments
<b>24+3</b>	24	Yes	Annual Salary/Contract Salary divided by 27, however it is <b>paid in 24 payments</b> (23 regular payments with the 24 <sup>th</sup> payment being a balloon/lump sum payment covering the remaining balance, which is equal to 4 regular payments)	$\$42,000.00 / 27 = \$1,555.56$ \$1,555.56 for Base Pay for 23 payments \$6,222.12 for Base Pay for final payment of contract

Contract Pay Period Frequency	Expected Payments	Balloon /Lump Sum Payment Expected	How installments are determined	Example of what the system would expect to see reported for wages to pay total Contract Salary
26	26	No	Annual Salary/Contract Salary divided by 26 equal payments	$\$42,000.00 / 26 = \$1,615.38$ $\$1,615.38$ for Base Pay for 26 payments
27	27	No	Annual Salary/Contract Salary divided by 27 equal payments	$\$42,000.00 / 27 = \$1,555.56$ $\$1,555.56$ for Base Pay for 27 payments
Not Specified	TBD	TBD	TBD	TBD

## Examples of what the Pay Period Frequency look like in an XML file and DRS

### XML Schema:

```
<ContractInformation  
  ContractBeginDate="2024-07-01"  
  ContractEndDate="2025-06-30"  
  ContractSalary=""  
  PayPeriodFrequency="22 + 4"  
  JobShareFlag=""  
  ApplyToSubsequentPayPeriodsFlag=""  
>
```

Pay Period Frequency  
Information

```
<PayPeriod PayPeriodID=" " SubGroup=" " BeginDate=" " EndDate=" " PayDate=" " EmploymentType="FT10" RecordType=" " AnnualBaseSalary=" ">  
  <Contribution ContributionType=" " PreTaxAmount=" " PostTaxAmount=" " />  
  <SalaryComponent SalaryComponentType="Base Pay" SalaryAmount=" " />  
  <ContractInformation ContractBeginDate="2024-07-01" ContractEndDate="2025-06-30" ContractSalary=" " PayPeriodFrequency="26" />  
</PayPeriod>
```

### DRS:

### Contract Information

Pay Period: 902   ▼

Teacher Contract  
Type: July - June ▼

Begin Date: 7/1/2024

End Date: 6/30/2025

Contract Salary: 

Pay Period  
Frequency: 22 ▼

Job Share:

Update

- 21
- 21 + 5
- 22
- 22 + 4
- 24
- 24 + 3
- 26
- 27
- Not Specified