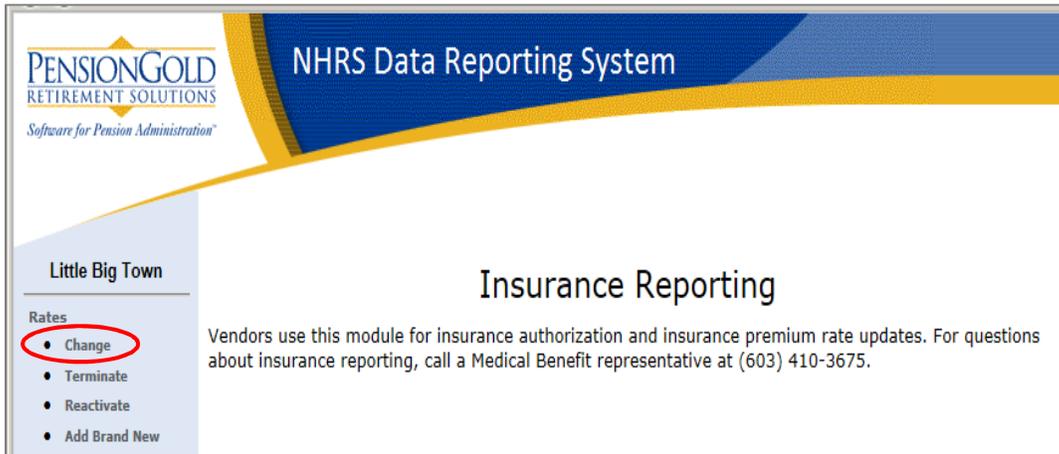


Changing an Existing Rate

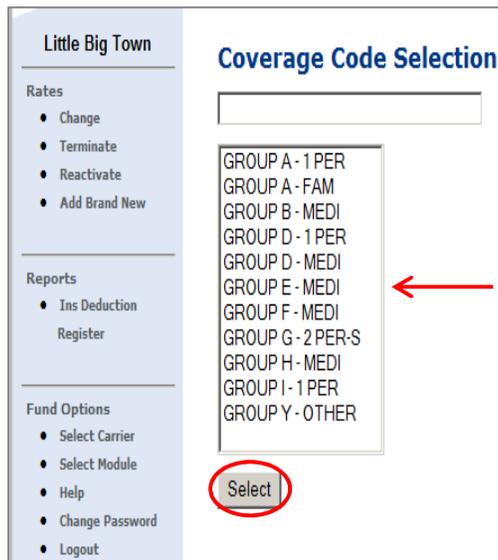
1. To change an existing rate, select **Change** under the Rates section.

Note: Only active coverage codes for this carrier will appear.



2. Click on the rate you wish to change, then click **Select**.

Note: If there is only one active coverage code, the system will default to that code.



- Enter the new rate under **New Rate** and the date on which the rate change comes into effect under **Effective Date**. Click **Save**.

Note: The Coverage Code, Collection ID, Premium Type, and Current Rate are prefilled with the information we have in our system.

Little Big Town

Change Rate

Enter the new rate and effective date

Rates

- Change
- Terminate
- Reactivate
- Add Brand New

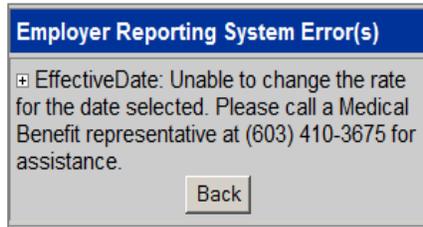
Reports

| Coverage Code | Collection ID | Premium Type | Current Rate | New Rate | Effective Date |
|-----------------|---------------|--------------|--------------|-----------|----------------|
| GROUP A - 1 PER | 100120147-A | 1 Person | \$ 829.13 | \$ 839.50 | 11/01/2015 |

Save

- The following error message will appear if the Effective Date entered is a prior month or a date in the current month after the deadline to change rates has passed. Please either correct the date or call a Medical Benefits representative at (603) 410-3675.

Note: The current deadline for changing rates is the first of the month.



- If you do not receive the error message, or it has been corrected, you will see a summary confirmation page. Verify that the information you entered is correct. You may print the screen for your records.

Note: If the information is incorrect, please call a Medical Benefits representative to assist.

Little Big Town

Confirmation of Rate Change

This new rate will remain in effect until changed. If this is not the intended result please call a Medical Benefit representative at (603) 410-3675 for assistance.

Rates

- Change
- Terminate
- Reactivate
- Add Brand New

Reports

- Ins Deduction Register

Rate: GROUP A - 1 PER 100120147-A 1 Person. This rate was updated as follows:

Old Rate: \$ 829.13 New Rate: \$ 839.50

Effective Date: 12/01/2015

Print Screen