

Employer Reporting Notifications

There are several notifications generated in the NHRS Data Reporting System (DRS) related to employer reporting. Below are most of the notifications that can be generated in the course of the employer reporting process. Once the user understands which notifications he or she needs to be aware of, filters can be applied to screen out unnecessary notices.

- **Employer Reporting Batch Posted** – Generated during the batch posting process when all member information in the batch has passed all exceptions.
- **Employer Reporting Pre-Processing Batch Rejection Notification** – Generated when a batch has errors, such as being reported early or out of order. The batch has been rejected after submittal but prior to processing.
- **Employer Reporting Post-Processing Batch Rejection Notification** – Generated during the trial or posting process when the file is rejected, typically due to exception tolerance.
- **Employer Reporting Exceptions Found** – Generated during the trial or posting process when exceptions are found.
- **Employer Reporting File Rejected** – Generated when a batch file itself has errors, i.e., Schema Errors and Out of Balance Errors. The batch is rejected during the submittal process.
- **Employer Reporting File Submitted** – Generated during the reporting submission process when the employer reporting file is submitted successfully.
- **File Import Complete Notification** – Generated when an employer reporting file is imported successfully.
- **File Import Failure Notification** – Generated during the employer reporting file submission process when the imported file does not match the expected file layout.
- **Late Reporting Penalty Applied** – Generated when a batch is posted after the due date and the Employer Reporting Parameter for the employer is configured to apply reporting penalties.
- **Process Business Error Notification** – Generated as a catch-all for any generic errors.