Committee Members participating by telephone: Chair Julia Griffin, Dick Gustafson, William Hart and George Walker.

Staff: George Lagos, Executive Director and Rosamond Cain, HR Manager.

Trustee Griffin called the meeting to order at 10:07 a.m.

Trustee Hart moved to approve the PPCC public and non-public meeting minutes from August 30, 2017. The motion was seconded by Trustee Walker and unanimously approved.

The Committee reviewed the annual evaluation process for the Executive Director and the measurement instrument which has been utilized in past years. It was agreed that the process seemed to work well and that the same approach should be utilized this year.

Chair Griffin indicated that the next item on the agenda involved a discussion of personnel matters. Trustee Hart made a motion, seconded by Trustee Gustafson, to enter non-public session under RSA 91-A:3, II(c) for the purpose of discussing a matter which, if discussed in public, would likely affect adversely the reputation of a person, other than a member of the public body itself.

Roll call vote.

Ayes: Trustees Griffin, Gustafson, Hart and Walker.
Nays: None

Motion carried unanimously.
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After discussion, Trustee Gustafson moved to conclude non-public session, seconded by Trustee Hart and unanimously approved.

No action was taken during the non-public session.

There being no further business for discussion, a motion was made at 10:31 a.m. by Trustee Hart to adjourn the meeting, seconded by Trustee Gustafson and unanimously approved.

*Respectfully submitted,*  
*George Lagos*