

NHRS Board of Trustees, PPCC Committee
Date: October 15, 2021

NOTE: These minutes from the October 15, 2021 Personnel Performance and Compensation Committee meeting were approved and executed at the November 4, 2021 Committee meeting.

**Personnel Performance and Compensation Committee
Board of Trustees
October 15, 2021**

Public Minutes

**New Hampshire Retirement System
54 Regional Drive
Concord, NH 03301**

Committee Members in attendance by video-conference: Chair Bill Hart; Trustees Tim Lesko, Ken Merrifield and Scott Myers.

Staff: Rosamond Cain, *Director of HR.*

Trustee Hart called the meeting to order at 9:00 am

Due to the participation of all members by video-conference, all motions were acted upon by roll call vote.

Trustee Lesko moved to approve the public and nonpublic minutes from the 09/ 27/2021 PPCC meeting. The motion was seconded by Trustee Maloney and approved unanimously.

Ms. Cain gave an update on staffing and recruitment. We have held final interviews for the Employer Reporting Manger and will be making an offer soon. NHRS has openings for a Help Desk Technician (new position), a Finance Accountant and an Imaging Specialist. They continue to work on a transition and staffing plan for the departure of Cecile Merrell, a key employee in IT.

Ms. Cain gave an update on the annual succession planning process. All succession planning documents from NHRS Managers have been submitted, Ms. Cain will provide a summary at the next PPCC meeting.

The Committee went into non-public session to discuss staffing and personnel issues. Trustee Myers made a motion, seconded by Trustee Lesko, to enter non-public session under RSA 91-A:3, II(c) for the purpose of discussing a matter which, if discussed in public, would likely affect adversely the reputation of a person, other than a member of the public body itself. The motion carried unanimously.

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After discussion, Trustee Myers moved to conclude the non-public session, seconded by Trustee Lesko. The motion carried unanimously.

No votes were taken in the non-public session.

There being no further business for discussion, a motion was made at 9:30 am by Trustee Merrifield to adjourn the meeting, seconded by Trustee Myers. The motion carried unanimously.

Respectfully submitted,
Rosamond Cain